

## Appendix G. Sustainability

This document requests information pertaining to Bidder's sustainability efforts, and imposes requirements on Service Providers, in focus areas that are significant to PaintCare. NOTE: Any Contract will include a provision that PaintCare, at its sole discretion and upon notice, shall have the right to change the reporting requirements and data parameters described in this Appendix G (including but not limited to requiring additional reporting requirements, data, reports, etc. not contemplated herein), for the purpose of accommodating, among other things, changes to applicable laws and regulations and/or then-current PaintCare sustainability goals.

### 1. Bidder Sustainability Initiatives and SmartWay Transport® Participation

#### 1A. Bidder Sustainability Initiatives

Bidder shall provide any information which demonstrates commitment to implementing environmental sustainability principles in both operations and extended value chain. Where available, Bidder must provide a copy of, or website address to, its most recent sustainability report specific to the company or division submitting the Bid.

If Bidder does not have a sustainability report available, it shall provide an explanation as to the reasons for not having a sustainability report. In addition, such a Bidder shall provide specific verifiable information on internal sustainability initiatives implemented over the previous three years including but not limited to low-emission vehicle purchases or retrofits, energy efficient equipment upgrades, waste reuse/reduction/recycling improvements, green purchasing and contracting, renewable energy installations, or other sustainability-related efforts.

Bidder shall also describe near-term sustainability goals and planned efforts related to sustainability that may directly benefit PaintCare.

#### 1B. SmartWay Transport® Participation

PaintCare joined the U.S. Environmental Protection Agency (EPA) SmartWay Transport® Partnership as an Affiliate. SmartWay Transport® is a registered service mark of the U.S. Environmental Protection Agency. More information can be found at <https://www.epa.gov/smartway/smartway-truck-carrier-partner-resources>.

The SmartWay Program works collaboratively with freight shippers and their carriers, transport providers, and logistics partners to help reduce emissions associated with freight transport. It is intended to empower businesses to move freight in the cleanest, most energy-efficient way possible. It provides shippers and carriers with the tools and support needed to track, document, and share information about transport modes, equipment, and operational strategies that can reduce fuel use and emissions across the supply chain.

PaintCare plans to examine the transportation network that supports the PaintCare Program, including tracking and, where feasible, encouraging reductions in associated GHG emissions. SmartWay applies to truck carriers whose fleets include all common truck classes from light-duty to heavy-duty (class 2b to 8). Furthermore, it provides various distinctions for companies whose operations are specialized or who otherwise do not carry typical commercial freight. PaintCare seeks and prefers Bidders who understand the value of this program and are willing to participate.

## 2. Reporting Requirements for Service Provider(s)

Service Providers will be required to provide annual reporting to PaintCare as described below. In addition, if Service Provider enters into a Drop-off Site contract with PaintCare, similar reporting requirements may be applicable to that contract as well. PaintCare reserves the right to modify the data requests and the report forms.

### 2A. Sustainability Initiatives and SmartWay Transport® Participation

Any Contract resulting from this RFP process will require a Service Provider to submit an annual report detailing any updates to the applicable sustainability report and/or specific verifiable information on internal sustainability initiatives commenced or implemented in the immediately preceding year. Such report will be provided in a format acceptable to PaintCare; PaintCare will work with individual Service Providers to develop an appropriate reporting mechanism.

Any Service Provider that has a Contract resulting from this RFP process is strongly encouraged to register as an EPA SmartWay Transport Carrier Partner. If registered, Service Provider must annually provide PaintCare with a copy of the SmartWay registration form evidencing registration is active. SmartWay partners can download the form from the “Resources” section of the Partner Portal of the SmartWay website. If the Service Provider has not registered as of the Effective Date (as defined in the Contract) of the Contract, then Service Provider shall provide a statement that Service Provider is not registered with SmartWay and an explanation of the reason Service Provider is not registered.

### 2B. Facility Energy Consumption

Service Provider will be required to submit reporting detailing the total amount of all energy consumed (including the energy source/fuel type and purpose of consumption) by Service Provider for (i) each Processing Facility and (ii) each Sorting Facility utilized by Service Provider in fulfilling its obligations under the Contract, including a reasonable estimate of the percentage of time each dedicated to handling, sorting or processing PaintCare Products.

As part of any permitted subcontract under a Contract resulting from this RFP, the Service Provider will be responsible for ensuring that any subcontractor is aware of and complies with all the terms and conditions set forth in such Contract that apply to the services being rendered by that subcontractor, including any reporting obligations.

Any Contract resulting from this RFP will require a Service Provider to submit a report using the template shown in figure 1 below or an alternative format as requested by PaintCare.


		<b>Vendor Facility Energy Consumption Report Form</b>		
		<b>INSTRUCTIONS</b> – Complete the form and submit it to Steve Pincuspy and Fred Gabriel by clicking link below:		
		<a href="#">Click here to email form!</a>		
Reporting Year		Facility #1		
		Facility type	[select]	
		City, State		
Company Name		Zipcode		
Example Inc.				
PaintCare States Serviced (enter all that apply)		Energy Source/Fuel Type	Units	Provide a description, or reason, for this energy consumption (e.g. heat, specific equipment, lighting, etc.)
Example: CO, IL		Electricity	[select]	
		Natural gas	[select]	
		Fuel (gasoline)	[select]	
		Fuel (diesel)	[select]	
		Fuel (propane)	[select]	
Number of facilities you operate that manage PaintCare materials		Amount of coal	[select]	
10		[Other fuel - please type it in this box]	[select]	
<small>NOTE: Changing the number above will create additional Facility Forms in the columns to the right.</small>		Percentage of facility time allocated to PaintCare		

Figure 1. PaintCare Vendor Facility Energy Consumption Report Form

## 2C. Fleet Data

At a minimum, Service Provider will be required to provide annual fleet data related to provision of services to PaintCare. This data includes, but may not be limited to, count of vehicle types servicing the PaintCare Program, including primary fuel or energy source; facility address where the vehicles are located; total miles driven to service PaintCare for each vehicle type, and total weight of PaintCare materials transported per vehicle type. PaintCare will work with individual Service Provider(s) to develop an appropriate reporting format and mechanism.

## 3. Fee for the Annual Sustainability Reports

The reporting requirements referenced above under the headings “Sustainability Initiatives and SmartWay Transport® Participation,” “Facility Energy Consumption,” and “Fleet Data,” collectively referred to here as the “Annual Sustainability Reports,” will be built into any Contract resulting from this RFP. In recognition that the Annual Sustainability Reports will impose an administrative burden, Bidder shall propose a lump-sum total, annual Sustainability Reporting Services fee within Appendix C. Pricing.

#### 4. Sustainability Questions for Bidders

Please copy these 10 questions into your proposal and provide your answer for each question:

1. Does your company publish a regular sustainability report? (Yes/No)
2. If you answered “Yes” in Question 1, please provide a website address or indicate how you will transmit that report to PaintCare. If you answered “No,” please provide sufficient details as to why your company does not publish a regular a sustainability report.
3. If you answered “No” in Question 1, please provide verifiable information on the internal sustainability initiatives your company has implemented over the previous three years. If you answered “Yes” in Question 1, please skip to Question 4.
4. Are there near-term sustainability goals and/or related planned expenditures that may directly benefit or assist PaintCare? Please describe them below.
5. Does your company have a route tracking or other system in place that can provide total miles driven on a per customer basis? (Yes/No)
6. What is your company’s fleet-wide average miles per gallon (MPG) in gasoline gallon equivalents (GGE)? Please describe how you calculated this number, including calculations for diesel, gasoline and alternative fuel vehicles (such as electric, hybrid, bio-diesel, natural gas, hydrogen or other non-conventional fuel type) as well as how you track fuel consumption within your fleet.\*
7. Is your company a registered EPA SmartWay Transport Carrier Partner? (Yes/No)
8. If you answered No in Question 7, is your company willing to register as an EPA SmartWay Transport Carrier Partner? (Yes/No)
9. If you answered No in Question 8, please explain why your company is not willing to register as an EPA SmartWay Transport Carrier Partner.
10. Please provide contact information for the primary person responsible for compliance with PaintCare’s sustainability reporting requirements.

#### \*Notes

<https://grcc.us/measuring-fuels-understanding-and-using-gasoline-gallon-equivalents/> provides an explanation of what GGE means and how to use them. Greater Rochester Clean Cities News, *Measuring Fuels: Understanding and Using Gasoline Green Equivalents* (April 26, 2017) (accessed December 15, 2023).

<https://epact.energy.gov/fuel-conversion-factors> provides conversion factors for various fuel types in vehicles to GGE. U.S. Department of Energy, State & Alternative Fuel Provider Fleets – Fuel Conversion Factors to Gasoline Gallon Equivalents (accessed December 15, 2023).